

M²AB Board of Directors Meeting

Sunday, May 5th, 2019

12:00 PM-2:00 PM, MU Student Center

I. Call to order 12:19

A. Members Present: Joe Trammel, April Sansing, Hadley Haux, Bill Moyes, Johanna Reed Adams, Tom and Molly Froidl, Allison Miller, Lew Keathley

II. Review and approval of the minutes from the last meeting - March 9th, 2019

A. Tom moved to accept, Molly 2nd motion to approve minutes as written, Motion passes

III. Update to minutes from meeting on February 16th, 2019

A. Addition of naming Hadley as chair of electoral committee after appointment

B. Molly moved accept, Tom 2nd, Motion passes

IV. Open issues

A. Treasurer's Report

1. Sharon and Joe are on account as signers. All other debit cards have been canceled.

B. Committee Reports

- Electoral

- Hadley summarized Electoral Committee meeting previous to this meeting.

- Bill clarified that we are just voting on framework of process. The particulars of the process will be left up to the committee.

- Vote on Election Process in Proposal

- The Webmaster or Designee will create a ballot (Google Forms or other survey tool) with all candidates for open seats on the Board of Directors.

- After members register online and pay for Reunion Weekend, they will receive a link to the ballot.

- Registrants may vote for as many candidates as there are vacant seats (2 open seats, 2 votes).

- The Electoral Committee will certify winners.

- Winning candidates will be announced to the membership at Reunion Weekend.

- Tom moves to accept, Johanna 2nds approval of the process as written, motion passes

- Finance

- Bill-review of records document. No errors found. Report accepted.

- Committee has the following recommendations:
 - The treasurer will continue to require written receipts for all bills presented for payment. No checks should be written without receipts.
 - On every receipt, the check number and date of payment should be noted.
 - If the bill was paid by the Mizzou Alumni Association (MAA), that should be noted on the receipt.
 - The treasurer should keep paper copies of the bank statements on file for accounting purposes.
 - It is discouraged for the treasurer to write a check payable to him/herself.
 - Another signer on the account should sign instead.
 - Even if a bill is submitted to the MAA for payment out of the allocation account, a paper copy should be kept on file for accounting purposes.
 - The treasurer should receive and maintain a copy of the final Homecoming registration data to verify the proper splits of deposits by
 - Quicken category.
 - Written records should be maintained of all payments received by any mode other than electronic, e.g. checks and cash.
 - 2018-19 Budget-Budget put into place are current finances. This budget will get us through June 30, 2019.
 - Budgeted \$4000 for School of Music building includes \$2000 donated from previous fiscal year.
 - Allison moves to accept budget, Johanna 2nd, Motion passes
 - 2019-20 Budget-This budget starts July 1, 2019.
 - Looked at historical expenditures.
 - Set expectations low for activity fees, hoping for and increase.
 - Not a balanced budget.
 - Molly moves to accept, Tom 2nds, Motion passes
- Operations
 - Set Homecoming Go Live Registration Date
 - Bill proposes Go Live August 1, Friday week before (8 days) registration closes, Wednesday week of tickets close

- Molly motions for August 1st, Allison 2nd, Motion passes
 - Double checking with Dr. Knopps when she would like numbers
 - Activity Fee \$35 Non MAA, \$30 MAA, no discount for new members
 - April moves, Johanna 2nd, Motion passes
 - April is going to contact Steve at Stanbury again for sponsoring t-shirts.
 - Mary Haux has agreed to design t-shirt.
 - Joe is talking to Dr. Knopps to see if we get to have an instrument truck for homecoming
 - Membership
 - Tom reports nothing new
 - Band camp pitch with UMZ forms from MAA, coordinate with MAA-Johanna
 - Ways to enhance MAA membership with our activities
 - Communications
 - Kelsey is looking for recommendations
 - Scholarship
 - Nothing new
- C. Concert on the Quad
1. August 18

V. Summer Meeting Dates

A. June/July (Virtual?)

1. Johanna moves, Molly 2nd for virtual meetings until December 31.
2. Molly and Tom have offered to host a meeting over the summer
3. Joe is going to do a Doodle Poll

B. Concert on the Quad

1. August 18

VI. Adjourn 1:24pm