

**M2AB Board of Directors Meeting - SUNDAY, NOVEMBER 05, 2017**  
**Loeb Hall, Room 204, 303 S. 6th Street, Columbia, MO 65211**

**Attending: Johanna Reed Adams, April Sansing, Bill Moyes, Kelsey Kelly, Joe Trammel, Lew Keathley, Tom Froidl, Molly Froidl, Sheila Moon, Taylor Ericson**

**1:11 p.m. Call to Order**

**Appointed secretary in place of Elysia - Kelsey**

**Appoint Sheila to fill in for this meeting for Bobbi Geerlings**

Motion made by Tom

Seconded by Molly

Motion passes

**M2 Update - Dr. Amy Knopps**

Thank you for being involved in Alumni Band. Special thanks to Joe and Hadley for organizing and running M2AB weekend. Coming up on 7th show of the season. "America Rocks" show. M2 has embraced Dr. Knopps' goals for them willingly, plans to finish the season strong. There is a chance that football game could win out, and band would then go on a bowl trip. Looking forward to recruiting for Marching Mizzou. Potentially may need Alumni Pep Band for basketball games while M2 is gone at a bowl game.

Band Banquet on Sunday, Dec. 10, 2017, doors at 5pm. Heather Henderson will be at banquet to award scholarship. May send other representatives for recruiting purposes.

A donor recently donated \$250, being utilized to add a dance portion with a DJ to the banquet.

May need help to build up the audience for post-game performances.

Dr. Knopps feels that she has made great relationships with the Operations and Marketing people in Athletics Department.

**Minutes of Last Meeting (Aug 20, 2017)**

No additions or corrections to be made. Bill would like to use full names for people attending for the purpose of looking back at minutes in 10-20 years from now. Minutes from last meeting are accepted.

**Committee Reports**

**Treasurer's Report - April Sansing**

(Excel document provided to reference)

HyVee Deposit - HyVee no longer does billing. Joe had to front the money for breakfast for Homecoming. April refunded Joe for the bill, HyVee then refunded Joe's card once MUAA sent them the money from the allocation. Joe then paid M2AB the money refunded to him.

We should perhaps organize getting an M2AB debit card on file so that HyVee can just charge it when we need to make orders.

Getting a check from MUAA takes up to 2 weeks. If we want to get MUAA to send money directly to vendors, we need to plan up to 2 weeks in advance. We have never had a debit card for the account at the Central Bank of Boone County. April has made a note for the next treasurer to get a debit card.

Bill asked why not pay out of the allocation up front? Board agrees that that may be a good idea. Will submit expenditures for Concert on the Quad. If bill exceeds the allocation available, we would pay the difference. For current expenditures, it will just be a reimbursement for those expenditures.

The current excel document is organized in calendar years. We may want to re-organize reports into fiscal years instead. Lew is not finding line item for the Black and Gold game from 2017.

Bill is curious about what our bank fees are. It was \$3.00 for a paper statement. April has since gone paperless.

Bill also wanted to clarify scholarship amounts. \$2000 is budgeted for general scholarship fund that M2AB puts in. \$940 has since been pledged into the general fund.

Not everyone who registered has paid. The registration form sent out an email containing a PayPal link and the amounts that were due. It may have been confusing. Registration form could be tweaked. Joe wants to address this in his Operations Committee Report.

Joe moves to accept the treasurer's report

Molly seconds

Motion passes

### **Operations - Joe Trammel**

Registration Forms - Google forms is not really meant to be used for payment. As far as the form, there is a lot of stuff that could probably be altered or nixed. Joe wants to talk to MUAA about setting up registration via the Alumni Association. Joe plans to look into getting registration set up through them, that way we don't have to deal with registration in the future.

Molly posed that an issue that members might have is that they must have a login to register. Bill says that there is a stipulation that you must provide a discount for yearly dues for MUAA members. Previously we have not had any way to force members to be an MUAA member. We

may need to work with MUAA to set fees and re-organize registration. We also could not look the day before Homecoming and know exactly what our numbers are because we have to request that information from MUAA. We might be able to set a hard deadline with MUAA to get data from them. This may affect our ability to move our own registration deadlines to cater to members.

By next meeting, Joe will have some info from Mollie Landers regarding registration.

Joe will talk to Mollie L about tickets as well because the South End Zone will be under construction. Joe wants to press to get us closer to Marching Mizzou. As far as tickets themselves, there is a way through MUAA for members to choose seats in our section online with a code.

Instruments went fine. We over-purchased breakfast food for rehearsal. We threw out a lot of coffee and had a lot of leftovers. Will forecast a smaller amount of food for next year. Shakespeare's event went well. If we want to push a the MUAA memberships we could make pizza at Shakespeare's a "member perk" and have non-members pay for their own pizza.

Next year Joe will make sure to sort our parking lot passes for game day. This year, we forgot to get passes for Lot G, but parking staff were really catering to us. Next year with the construction on the South End Zone, we are unsure of how the truck will work. G Lot may not exist next year. Joe will talk to Dr. Knopps to figure that out.

Polos - we sell them for \$10, and each shirt costs \$20. We should probably increase the price of those shirts so that we aren't eating the cost of them. We sold about 35 shirts this year. Allowing walk-up registration requires us to keep a surplus of shirts. We had about 5 walk-up registrants this year.

If we keep doing the Google form, perhaps we could figure out a "carbon copy" form so that there are registration forms to look at the day of to figure out what people ordered.

Joe is going to work up a budget to give to the treasurer for anticipated costs for Homecoming. Joe will also be typing up a Homecoming manual to share with the rest of the board.

Shuttle - 35 people rode the shuttle Bill arranged to the practice field. Everyone who rode had positive comments about it. May push it back to start shuttling later. There was a motion to allocate \$250 to the shuttle. Prices changed between allocation and Homecoming to \$300. Bill would like to volunteer to take care of the shuttle for next year. Might want to check into churches and student living complexes.

Motion to approve reimbursing Bill \$50 - Kelsey

Seconded - Tom

Motion Passes, Bill abstains

### **By-Laws - Hadley Haux (emailed), reported by Bill Moyes**

Hadley suggested that the committee get together this spring and look again at doing electronic voting. Let's let next year's president appoint their new By-Laws Committee Chairperson. Committee could meet between January meeting and April Meeting. Electronic voting would allow for skipping the voting process during business meetings.

### **Scholarship Committee - Heather Henderson (email)**

No updates. Applications are available online and in the band office. Scholarship Committee will get together for interviews on December 3rd. Band Banquet is on the 10th. Room is blocked from 10am to 5pm. KC chapter of MUAA donates \$2500 to the general scholarship fund. KC MUAA normally does 2 scholarships. Heather has said she wants to give out scholarships of \$1000, leaving us tentatively with 5 scholarships to award this year.

If plaques are still nameless we would like to help with that to get the seniors' names. We need to ask Dr. Knopps if that's something that she needs.

Motion to allocate \$400 to Dr. Knopps to help with banquet expenses as she sees fit - Joe

Seconded - Tom

Motion Passes

Johanna will email Dr. Knopps about banquet allocation. Will also ask about the cost for us to attend banquet.

Kelsey will contact Mollie Landers to find out where the KC MUAA money gets deposited, how to combine our scholarship funds, and how MUAA distributes scholarships. We would like for our scholarship winners to get personal checks for their awards so that the students can spend the money as they need to (housing, supplies, etc.). We would like to avoid crediting their student accounts as the recipients may be graduating seniors and we want them to be able to access the money in a straightforward and timely fashion. FORMS WITH OUR CODE

### **Membership - Kelsey Kelly**

Kelsey would like to set up a table at the band banquet with merch and registration forms to make it easy for seniors to sign up for MUAA. Johanna will ask about the costs for us to attend the banquet.

### **Financial Discussion**

There is a discrepancy in the minutes regarding whether we are wanting to name a part of the new building for Dr. Pickard or Gary Taylor. Molly had originally motioned to name a part of the building after Gary Taylor. Bill and his wife will be donating to name part of the building after Dr. Pickard with Dr. Pickard's daughter.

There were fliers passed out at the Friday night social before Homecoming to raise money to name part of the building for Dr. Pickard.

Tom suggested perhaps getting a plaque to name the M2 Practice Field for Gary Taylor. Molly will email Tim Hausmann to get info about naming the practice field.

The intent of the Pickard family is the name the large ensemble room could be named after Dr. Pickard. That's \$750,000. The fundraiser is to raise as much money as possible to purchase naming rights for the biggest room they can get.

Motion to reconsider the motion to allocate \$10,000 for naming rights in the School of Music Building for Gary Taylor - Molly

Second - Kelsey

Motion Passes, Sheila abstains

Discussion: Bill's original proposed plan was to use \$2,000 per year for five years to support naming part of the School of Music Building after Dr. Pickard. Discussed purpose of M2AB as outlined in by-laws. The allocation would fulfill the purpose of encouraging alumni to support the School of Music, and building a practice space for Marching Mizzou. The Pickard Scholarship is fully endowed. To encourage membership to donate to the building instead of the Pickard Scholarship. We could either pool money into the fund for the Pickard's campaign to get the large ensemble rehearsal space, or we could pool money to get the Director of Athletic Bands Office.

Motion to amend previous motion donate \$10,000 to the School of Music Building for naming rights in memory of Gary Taylor, instead in honor of Dr. Alexander Pickard - Bill

Second - Molly

Motion Passes, Sheila and Joe

Discussion: Lew is concerned that if we have a lean year, do we need to pull scholarship money from the general fund to cover our \$2,000 pledge. We are spending money before we are balancing our checkbook. According to the Treasurer's Report, we have \$9,713.18. After the scholarships are paid, we should roughly have \$7,500 sitting in the bank account. We want to alter the homecoming registration forms to include space to donate money to the Dr. Pickard School of Music Building naming rights.

RECONSIDERED Motion to pledge \$10,000 to the School of Music Building for naming rights in honor of Dr. Alexander Pickard - Molly

Second - Kelsey

Motion Passes, Joe dissented, Taylor and Sheila abstained

Tabled discussion to name the practice field after Gary Taylor.

Motion to (effective immediately and retroactive to July 1, 2017) change the fiscal year for financial recordkeeping will be from July 1 to June 30 of every year, to align with the MUAA fiscal year - Bill

Second - Sheila

Motion Passes

Motion to require an audit of the financial records to be performed annually within three months after the end of the fiscal year. As specified by the by-laws, the audit will be performed independently of the treasurer - Bill

Second - Sheila

Discussion: Julie Treloar has offered to look over our finances to review our deposits and expenditures and make suggestions regarding our financial recordkeeping. Lew would like to consider allowing Julie and Paul to look over our finances before making drastic changes in procedure.

MOTION WITHDRAWN - Bill

Motion to formally review the financial records from 2016. The review will be performed independent of the treasurer as specified in our organization's by-laws. Review should be performed as soon as possible. - Bill

Second - Molly

Discussion: Assuming this were to pass, we will contact Julie Treloar and ask her when she will be available. We are referring to the expenditures from Jan 1, 2016 to December 31, 2016.

Motion Passes

### **Setting of Board Meetings**

Sundays are bad for Hadley in the coming months. Tom and Molly are out of town on January 6th. Kelsey is starting a new job and does not know what her rotating weekend schedule at Wash U will be as of now.

Jan 27th, 2017 is first choice for the January board meeting.

### **Closing Remarks**

#### **Molly Froidl**

We should keep in mind that we are all volunteers and we need to maintain professionalism in our communication to each other. Email is not the way we should be making decisions. We need to go through the president for urgent situations. We need to keep in mind that we are volunteers and when the tone is tense, people don't want to volunteer. Asking to be respectful and to run all communication through the president rather than sending emails directly and risk people feeling that their character is being attacked.

#### **Johanna**

Thank you Taylor for serving on the board.

Motion to adjourn - Molly  
Second - Kelsey  
Motion Passes

**Meeting adjourned at 4:02 p.m.**